



Grantee Final Report

Organizational information

It will take approximately 30 minutes to complete this survey. Please note that users will not be able to save their progress. Survey must be completed in one session. Please refer to the downloadable forms on the MHC website in advance if you cannot complete this in one session.

* 1. Grant number

* 2. Grant title

* 3. Project Director

* 4. Project Director email

* 5. Sponsoring Organization

* 6. Address

7. Phone

* 8. How would you best describe your organization?

Rural

Suburban

Urban

* 9. What is the focus of your organization? (Select all that apply)

- | | | |
|---|---|--|
| <input type="checkbox"/> History (history museum, historical society, historic house, etc.) | <input type="checkbox"/> Social service/social justice | <input type="checkbox"/> Secondary school (K-12) |
| <input type="checkbox"/> Museum (art) | <input type="checkbox"/> Arts | <input type="checkbox"/> Environment |
| <input type="checkbox"/> Archive | <input type="checkbox"/> Library | <input type="checkbox"/> Church |
| <input type="checkbox"/> Theater/performance | <input type="checkbox"/> Higher education (community college, college, or university) | <input type="checkbox"/> Tribe |
| <input type="checkbox"/> Other (please specify) | | |

* 10. How many employees and volunteers does your organization have?

	0	1	2-4	5-9	10+
Full-time employees	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Part-time employees	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Volunteers	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

* 11. What is your organization's average annual operating budget?

- Under \$50,000
- Between \$50,000 and \$99,999
- Between \$100,000 and \$499,999
- Between \$500,000 and \$1 million
- Over \$1 million

* 12. What audiences does your organization currently serve? (Select all that apply)

- | | | |
|--|------------------------------------|--------------------------------|
| <input type="checkbox"/> Ages 0 - 5 | <input type="checkbox"/> 18-24 yrs | <input type="checkbox"/> 45-64 |
| <input type="checkbox"/> K-12 students | <input type="checkbox"/> 25-44 | <input type="checkbox"/> 65+ |

* 13. Over the past three years, how many grants has your organization applied for, from any funder?

- None
- 1 - 2
- 3 - 5
- More than 5

* 14. Was this your first MHC grant?

- Yes
- No

* 15. Grant category

- Mini Grant (up to \$1,000)
- Major Grant (between \$1,001 and \$7,500)
- Pulitzer Campfires Grant (between \$500 and \$10,000)
- Fourteenth Amendment in American Life and Imagination Grant (up to \$1000)
- Journalism, Democracy and the Informed Citizen (up to \$3000)
- Arts and Humanities Grant (up to \$1000)

[Continued on next page]



Grantee Final Report

Program results

For the next three questions, please share your program date(s), location(s), and attendance. For example, if your project included two separate events, you would fill out the fields like this:

Event/program date(s): 1/15/15 and 1/17/15

Event/program location(s): Springfield Public Library and the Lupine Art Gallery in Springfield

Attendance at event/program(s): 25 and 100

If your program was a single exhibit that spanned a period of time, you would fill out the fields like this:

Event/program date(s): 1/15/15 - 3/15/15

Event/program location(s): Springfield Historical Society

Attendance at event/program(s): 500

* 21. Event/program date(s)

* 22. Event/program location(s)

* 23. Attendance at event/program(s)

* 24. Total audience (please enter a number)

* 25. Please break down your audience numbers by age group.

Ages 0 - 5

K-12 students

18-24 yrs

25-44

45-64

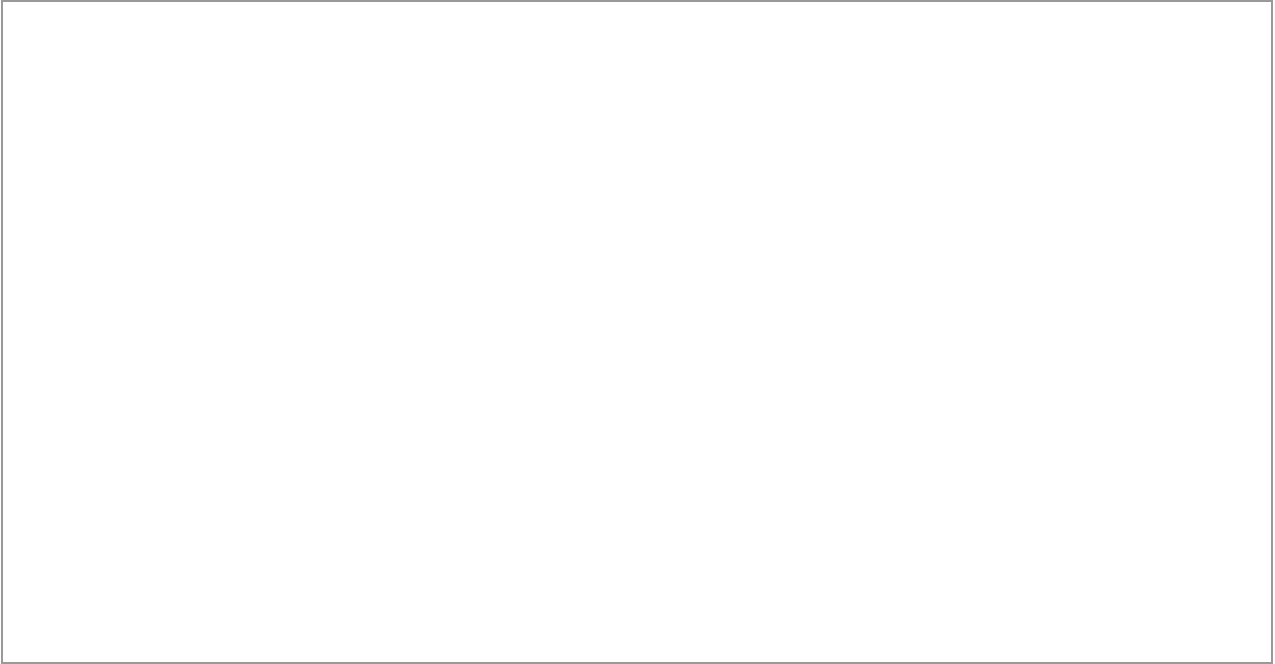
65+

* 26. Give us an overview of your project.

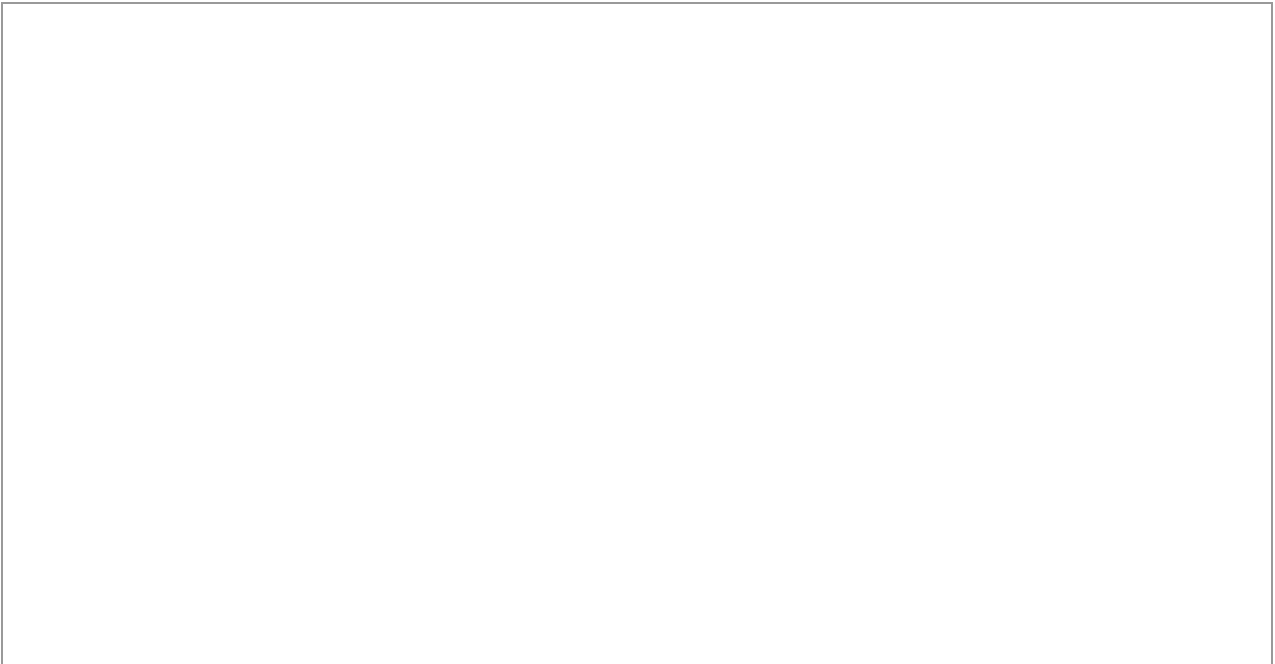
* 27. Describe the topics addressed by the project and the project staffing. Were there any changes or additions since the project was funded? Please explain.

* 28. Identify any humanities scholars involved in the project (their names and professional affiliations) and describe the role of each. Please describe your experience working with a humanities professional.

* 29. Describe the public response, including media coverage and other publicity. Did the response meet your expectations? To what do you attribute the success or failure in meeting these expectations?



* 30. What were the project's goals, and how successful was the project in meeting them? What were your major takeaways.



* 31. How could the project have been improved?

* 32. What long-term results can be expected from the project (for example, is it a springboard for further conversation)?

Budget

* 33. Please include a brief budget narrative describing how your final budget compares to your original project budget.

SALARIES AND FEES

34. Administrative costs

MHC grant: Budgeted

MHC grant: Spent

35. Administrative costs

Cash cost share: Budgeted

Cash cost share: Spent

36. Administrative costs

In-kind cost share:
Budgeted

In-kind cost share: Spent

CONSULTANTS

37. Consultant Costs

MHC grant: Budgeted

MHC grant: Spent

38. Consultant Costs

Cash cost share: Budgeted

Cash cost share: Spent

39. Consultant Costs

In-kind cost share:

Budgeted

In-kind cost share: Spent

OFFICE/MEETING/EVENT SPACE

40. Office and meeting space costs

MHC grant: Budgeted

MHC grant: Spent

41. Office and meeting space costs

Cash cost share: Budgeted

Cash cost share: Spent

42. Book costs

MHC grant: Budgeted

MHC grant: Spent

43. Office and meeting space costs

In-kind cost share:

Budgeted

In-kind cost share: Spent

BOOKS

44. Book costs

Cash cost share: Budgeted

Cash cost share: Spent

45. Book costs

In-kind cost share:

Budgeted

In-kind cost share: Spent

OTHER SUPPLIES

46. Other supplies costs

MHC grant: Budgeted

MHC grant: Spent

47. Other supplies costs

Cash cost share: Budgeted

Cash cost share: Spent

48. Other supplies costs

In-kind cost share:
Budgeted

In-kind cost share: Spent

PUBLICITY/COMMUNICATIONS

49. Publicity/communications costs

MHC grant: Budgeted

MHC grant: Spent

50. Publicity/communications costs

Cash cost share: Budgeted

Cash cost share: Spent

51. Publicity/communications costs

In-kind cost share:
Budgeted

In-kind cost share: Spent

TRAVEL

52. Travel costs

MHC grant: Budgeted

MHC grant: Spent

53. Travel costs

Cash cost share: Budgeted

Cash cost share: Spent

54. Travel costs

In-kind cost share:
Budgeted

In-kind cost share: Spent

OTHER

55. Other costs

MHC grant: Budgeted

MHC grant: Spent

56. Other costs

Cash cost share: Budgeted

Cash cost share: Spent

57. Other costs

In-kind cost share:
Budgeted

In-kind cost share: Spent

TOTALS

* 58. Total MHC grant costs

MHC grant: Budgeted

MHC grant: Spent

* 59. Total cash costs

Cash cost share: Budgeted

Cash cost share: Spent

* 60. Do any of these cash funds come from federal sources?

Yes

No

* 61. Total in-kind costs

In-kind cost share:

Budgeted

In-kind cost share: Spent

* 62. Do any of these in-kind funds come from federal sources?

Yes

No



Grantee Final Report

Supporting materials

If you have any advertising and/or publicity, any written materials resulting from the project, and any evaluation summaries, please send copies of those as well. All supporting materials can be sent to MHC's Grants Team (grants@mainehumanities.org) or mailed to:

**Lizz Sinclair, Grants and Partnership Coordinator
Maine Humanities Council
674 Brighton Avenue
Portland, ME 04102**