

How to Receive CEUs

Activity/Course: Winter Weekend: Palace Walk by Naguib Mahfouz EDIS 3010

Webpage URL:

<http://pce.usm.maine.edu/modules/shop/index.html?action=section&OfferingID=594&SectionID=1082>

Start Date: March 10, 2017

Completion Date: March 11, 2017

Approved CEUs: 3.0

Instructions:

1. You may register for CEUs before, during, or within **one month** following a course. (If you need to register after the one month deadline call 780-5900. After 6 months the course will no longer be available for registration.)
2. Go to the webpage with the URL provided above and view your course.
3. You will be asked to create a student account or to login into your existing account (if you have used this system before.)
4. Once you have submitted payment, the system will indicate that payment went through successfully. If successful, you will receive a confirmation email from our system to your email address shortly. *Please make sure to check your junk mail folder if it doesn't show up in your inbox.*
5. You will receive an email confirmation when the course is complete and your attendance has been recorded. You may then print a certificate of completion from your student account.

Your CEUs will remain in your online student account permanently. You can view the courses you have taken at any time. If you need an official transcript, call (207)780-5900 or email usmpdp@maine.edu.

Please contact us if you need assistance with this process.
usm.maine.edu/pdp · (207)780-5900