



Major Grant Application

General Information

Project Title*

Brief Project Abstract*

Please explain your project in a few short sentences. Maximum 300 characters

Amount Requested*

\$

Please note: project activity **MUST NOT** begin less than 8 weeks from application close date.

Project Start Date*

 

Project End Date*

 

In what county will your project take place?*

- Online
- Androscoggin
- Aroostook
- Cumberland
- Franklin
- Hancock
- Kennebec
- Knox
- Lincoln
- Oxford
- Penobscot
- Piscataquis
- Sagadahoc
- Somerset
- Waldo
- Washington
- York

Check all that apply

How did you hear about this opportunity?*

- Previously Hosted
- MHC Staff Member
- MHC Newsletter
- MHC Website
- Friend or Colleague
- Social Media
- at an Outreach/Networking Event

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Applicant

Please note: **organizations with 501c3 status, government organizations** (such as a federally recognized Indian tribal governments or organizations or state/local/city governments), **churches**, or **education organizations** (such as schools or school districts, or public or private institutions of higher education) are eligible to apply without fiscal sponsorship.

If your organization is **NOT** a 501c3, or equivalent (listed above) you will need a **FISCAL SPONSOR** for your project. The [National Council of Nonprofits](#) has a helpful resource sheet on fiscal sponsorship.

Which type of applicant are you?*

- Organization with 501c3 status or equivalent (see above)
- Organization or Group without 501c3 status or equivalent (see above)
- Applying as an Individual

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Applicant Organization

Applicant Organization or Group*

Applicant Mailing Address*

Address Line 1

Address Line 2

City

State

ZIP Code

Applicant Website

*If Applicable

What is your organization's annual operating budget?*

\$

What is your organization's mission?*

Project Director Name*

First Name

Last Name

Project Director Personal Pronouns

Project Director Job Title*

Project Director Phone*

Project Director Email*

Because a portion of Maine Humanities Council grant funds may originate with the Federal government, applicants must certify that they will make all reasonable efforts to comply with the following federal nondiscrimination and ineligibility provisions: 1. Certification Regarding Nondiscrimination (a). Title VI of the Civil Rights Act of 1964 (42 U.S.C. 2000d et seq.), which provides that no person in the United States shall, on the ground of race, color, or national origin, be excluded from participation in, be denied the benefits of, or be otherwise subjected to discrimination under any program or activity for which the applicant received federal financial assistance; (b). Section 504 of the Rehabilitation Act of 1973. As amended (29 U.S.C. 794), which prohibits discrimination on the basis of handicap in programs and activities receiving federal financial assistance; (c). Title IX of the Education Amendments of 1972, as amended (20 U.S.C. 1681 et seq.), which prohibits discrimination on the basis of sex in education programs and activities receiving federal financial assistance; and (d). the Age Discrimination Act of 1975, as amended (42 U.S.C. 6101 et seq.), which prohibits discrimination on the basis of age in programs and activities receiving federal financial assistance, except that actions which reasonably take age into account as a factor necessary for the normal operation or achievement of any statutory objective of the project or activity shall not violate this statute. 2. Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion (a). The applicant certifies, by submission of this proposal, that neither it nor its principals is presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this transaction by any federal department or agency. (b). Where the applicant is unable to certify to any of the statements in the certification, such prospective participant shall attach an explanation to this proposal.

By checking this box, I certify that I will make all reasonable efforts to comply with the above federal nondiscrimination and eligibility provisions.

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NOTE: This page will not appear if you answered "Organization with 501c3 status or equivalent" to the question "What type of applicant are you?"

Fiscal Sponsor

You will need an organization to serve as a fiscal sponsor. For more information, please visit the Maine Community Foundation's page on fiscal sponsorship: <https://www.mainecef.org/apply-for-a-grant/help-for-applicants/fiscal-sponsorship/>

Fiscal Sponsor Organization*

Fiscal Sponsor Mailing Address*

Address Line 1

Address Line 2

City

State

ZIP Code

Fiscal Sponsor Primary Contact*

First Name

Last Name

Fiscal Sponsor Primary Contact Email*

Fiscal Sponsor Primary Contact Phone

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Audiences

Both MHC and the NEH are interested in reaching audiences that are traditionally underrepresented in the humanities. Please indicate all types of involvement that apply to your organization (or to your project if you are applying as an individual) for each community listed below.

We would like to know in which capacities each community is represented in regards to your work: **Among Board Members, On Staff** for your organization (or project), **Among Volunteers, In Decision-Making Roles, In Leadership, Served by your organization** (or project), or if you are **Unsure** of the involvement of the specific community. Leave blank if there is no involvement from that community.

Black, Indigenous, People of Color

Board Staff Volunteers Decision Making Leadership Served
 Unsure

LGBTQ+

Board Staff Volunteers Decision Making Leadership Served
 Unsure

People with Disabilities

Board Staff Volunteers Decision Making Leadership Served
 Unsure

Recent Immigrants

Board Staff Volunteers Decision Making Leadership Served
 Unsure

Incarcerated Individuals (current or recently)

- Board Staff Volunteers Decision Making Leadership Served
 Unsure

Poor People

- Board Staff Volunteers Decision Making Leadership Served
 Unsure

People Who Live in Rural Areas

- Board Staff Volunteers Decision Making Leadership Served
 Unsure

Veterans or Active Duty Military

- Board Staff Volunteers Decision Making Leadership Served
 Unsure

Which traditionally underrepresented groups in your community are you engaging and how are you engaging them?

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About your project

Please note: All long form answers in this section have a limit of 3000 CHARACTERS (about a page). Character limits include spaces.

Describe your project and its goals*

0/3000

Maximum 3,000 characters

Describe the role of the humanities in your project*

0/3000

Maximum 3,000 characters

What content experts will be involved with this project and how will they be contributing?*

0/3000

Maximum 3,000 characters

Do you plan to collaborate with any organizational partners for this project? If yes, what role will they play? Has their involvement been confirmed?*

0/3000

Maximum 3,000 characters

Explain the timeline for your project*

0/3000

Maximum 3,000 characters

Will a fee be charged for any public activities associated with your event?*

Yes No

Please explain the fees*

0/3000

Maximum 3,000 characters

Who is your intended audience for this project and why?*

0/3000

Maximum 3,000 characters

What strategies will you use to reach your intended audience?*

0/3000

Maximum 3,000 characters

Explain the intended audience or community's involvement in developing your project*

0/3000

Maximum 3,000 characters

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Project Budget

Please enter all costs associated with your work plan below. We ask that you organize your budget based on the following categories: Administrative Costs, Consultants, Facilities, Books & Texts, Materials & Supplies, PR/Communications, and Travel. For each budget category type you will see a row with three fields: one for requested MHC funds, one for cash match, and one for in-kind match. (Examples of the types of items associated with each category are included in the field subtext). Enter a whole dollar amount in each relevant field. For any costs unassociated with the above categories, please enter these figures under Other. You will be asked to briefly define the intended use and/or source of these figures.

Please note: the **total grant request must be matched 1:1** by either cash or in-kind support (or a combination of both) which may come from a third-party or directly from the applicant. In other words, 50% of the total cost of this work must come from sources other than the MHC award. (You do not need to match requests within individual budget categories, just the total of all requested funds.) In-kind contributions may include time and materials, use of office space and equipment, travel, donated services, and other non-cash donations. It is important to MHC to show that our grant funds leverage additional resources, so **please include ALL match, even when it is more than 50%**.

Administrative Costs (MHC Funds)

\$

Time spent by people overseeing this project. (We prefer to see an organization's administrative costs as cash or in-kind.)

Administrative Costs (Cash Match)

\$

Time spent by people overseeing this project. (We prefer to see an organization's administrative costs as cash or in-kind.)

Administrative Costs (In-Kind Match)

\$

Time spent by people overseeing this project. (We prefer to see an organization's administrative costs as cash or in-kind.)

Consultants (MHC Funds)

\$

Scholars, writers, researchers, designers, or other specialists.

Consultants (Cash Match)

\$

Scholars, writers, researchers, designers, or other specialists.

Consultants (In-Kind Match)

\$

Scholars, writers, researchers, designers, or other specialists.

Facilities (MHC Funds)

\$

Office/Meeting/Event Space

Facilities (Cash Match)

\$

Office/Meeting/Event Space

Facilities (In-Kind Match)

\$

Office/Meeting/Event Space

Books and Other Texts (MHC Funds)

\$

Books and Other Texts (Cash Match)

\$

Books and Other Texts (In-Kind Match)

\$

Other Supplies (MHC Funds)

\$

Other supplies might include DVDs, folders, exhibit materials, audio recorders, etc.

Other Supplies (Cash Match)

\$

Other supplies might include DVDs, folders, exhibit materials, audio recorders, etc.

Other Supplies (In Kind-Match)

\$

Other supplies might include DVDs, folders, exhibit materials, audio recorders, etc.

PR/Communications (MHC Funds)

\$

This could include printing/design costs, web, postage, telephone, and duplication.

PR/Communications (Cash Match)

\$

This could include printing/design costs, web, postage, telephone, and duplication.

PR/Communications (In-Kind Match)

\$

This could include printing/design costs, web, postage, telephone, and duplication.

Travel (MHC Funds)

\$

Mileage, tolls, or other forms of travel, and accommodation/meals. (MHC cannot pay for liquor or entertainment.)

Travel (Cash Match)

\$

Mileage, tolls, or other forms of travel, and accommodation/meals. (MHC cannot pay for liquor or entertainment.)

Travel (In-Kind Match)

\$

Mileage, tolls, or other forms of travel, and accommodation/meals. (MHC cannot pay for liquor or entertainment.)

Other (MHC Funds)

\$

Other (Cash Match)

\$

Other (In-Kind Match)

\$

Please describe the uses and/or sources of all figures listed under Other*

MHC Request Total

\$ 5.00

Total of all MHC Funds Requested

Cash Match Total

\$ 0.00

Total of all Cash Funds you'll use to match your MHC Request.

In-Kind Request Total

\$ 0.00

Total of all In-Kind Funds you'll use to match your MHC Request.

Budget Description*

[Empty text box for budget description]

Please include a brief narrative supplement to the budget, explaining the items in the project's budget for which you will be requesting funding.

Do any of the cash funds come from federal sources?*

- Yes
No

Do any of the in-kind funds come from federal sources?*

- Yes
No

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Additional Information (OPTIONAL)

Is there a publicity plan for your proposed project?

0/3000

Maximum 3,000 characters

Is there anything else we should know?

0/3000

Maximum 3,000 characters

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